



Efficiency and Performance Sub (Finance) Committee

Date: WEDNESDAY, 17 MAY 2017
Time: 11.30 am
Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Jeremy Mayhew (Chairman)
Deputy Jamie Ingham Clark (Deputy Chairman)
Randall Anderson
Sheriff & Alderman Peter Estlin
Ian Seaton
Deputy Philip Woodhouse

Enquiries: Chris Braithwaite
tel.no.: 020 7332 1427
christopher.braithwaite@cityoflondon.gov.uk

Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 17 February 2017.
For Decision
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 7 - 8)
5. **CORPORATE AND DEPARTMENTAL BUSINESS PLANNING - UPDATE**
Report of the Town Clerk.
For Information
(Pages 9 - 32)
6. **EFFICIENCY AND SUSTAINABILITY PLAN - UPDATE REPORT**
Report of the Chamberlain.
For Information
(Pages 33 - 40)
7. **CONTRACT MANAGEMENT CORPORATE SUPPLIER SCORECARD**
Report of the Chamberlain.
For Decision
(Pages 41 - 48)
8. **WORK PROGRAMME FOR FUTURE MEETINGS**
Report of the Town Clerk.
For Information
(Pages 49 - 50)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 17 February 2017.

For Decision
(Pages 51 - 54)

13. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

Report of the Town Clerk.

For Information
(Pages 55 - 56)

14. **SERVICE BASED REVIEW MONITORING**

Joint report of the Town Clerk and the Chamberlain.

For Information
(Pages 57 - 68)

15. **SERVICE BASED REVIEW - STRATEGIC ASSET MANAGEMENT FACILITIES MANAGEMENT REVIEW UPDATE**

Joint report of the Town Clerk, City Surveyor and Chamberlain.

For Information
(Pages 69 - 74)

16. **COMMERCIAL CONTRACT MANAGEMENT - INITIAL OPPORTUNITIES**

Report of the Chamberlain.

For Information
(Pages 75 - 84)

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**